

**CITY OF DACULA  
COUNCIL MEETING**

**September 5, 2019**

**7:00 p.m.**

**442 Harbins Rd  
P. O. Box 400  
Dacula, GA, 30019**

**SUMMARY MINUTES**

*This document is tentative, has not been ratified or approved by the Mayor and Council of the City of Dacula, and is not binding on the City or any officer.*

*Minutes scheduled for approval on October 3, 2019*

**I. CALL TO ORDER AND ROLL CALL OF THE MEMBERS:**

Mayor Trey King 7:00 p.m.

**Council Members Present:**

Trey King, Mayor  
Hubert Wells, Mayor Pro Tem  
Wendell Holcombe, Council  
Susan Robinson, Council  
Daniel Spain, Council

**City Staff Present:**

Joey Murphy, City Administrator  
Heather Coggins, Finance Director  
Dennis Still, City Attorney  
Brittini Nix, City Planner  
Amy White, City Marshal

**II. INVOCATION:**

Councilman Wendell Holcombe.

**III. PLEDGE OF ALLEGIANCE:**

Carson Ball, Boy Scout Troop 529

**IV. MINUTES:**

**1. Approval of the Minutes from the Regular Council Meeting of August 1, 2019**

Motion to Approve: Councilman Wells

Second: Councilwoman Robinson

Vote: 4-0

**V. OLD BUSINESS:**

- 1. Staff's Presentation of Change of Conditions Application: 2019-CD-COC-01**
- 2. Applicant's Presentation of Change of Conditions Application: 2019-CD-COC-01**
- 3. PUBLIC HEARING: Case # 2019-CD-COC-01**, Applicant: James Clinkscales, Owner: CircaSpaces, Inc. request change of conditions from 2006-CD-RZ-15 to allow for meeting and office space. The property is located in Land Lot 301 of the 5<sup>th</sup> District and contains 1.40 acres more or less.

Motion to Open Public Hearing: Councilman Spain  
Second: Councilman Wells  
Vote: 4-0

*No comment given either for or against zoning application.*

Motion to Close Public Hearing: Councilman Wells  
Second: Councilman Spain  
Vote: 4-0

- 4. Change of Conditions Application: 2019-CD-COC-01**, Applicant: James Clinkscales, Owner: CircaSpaces, Inc. request change of conditions from 2006-CD-RZ-15 to allow for meeting and office space. The property is located in Land Lot 301 of the 5<sup>th</sup> District and contains 1.40 acres more or less.

Motion to Approve with 16 zoning conditions [listed below]: Councilman Wells  
Second: Councilwoman Robinson  
Vote: 4-0

1. Permitted uses shall be limited to meeting and office use only.
2. All business activities shall be contained within the existing structure on the property.
3. The fence that adjoins residential properties must remain in place and the structural and visual characteristics of the fence shall be maintained at all times.
4. The existing zoning buffer must remain in place and be maintained at all times.
5. Ground signage shall be limited to a single monument type only with indirect lighting or a LED reader board. Sign shall be constructed with a brick or stacked stone base of at least 2 feet in height. Neon or internally lit ground signs shall be prohibited. The light from any illuminated sign shall not be of an intensity and brightness which will interfere with the peace, comfort, convenience, and general welfare of residents or occupants of adjacent and nearby properties.
6. Property lighting shall be directed in towards the property so as not to reflect into adjacent residential properties. A separate lighting plan (showing location and type of light) shall be submitted to the City for approval.

7. Normal business hours of operation shall be limited from 6:00 am to 9:00 pm.
8. Any dumpster enclosures shall be constructed with brick, stacked stone, or split face block (CMU). Subject enclosures shall have a completely opaque wood or steel door. Garbage/Sanitation or dumpster service pickups shall be conducted between the hours of 7:00 am and 6:00 pm, as scheduled Monday through Friday only.
9. No outdoor storage shall be permitted on site. Accessory storage sheds / structures shall be allowed in the side and rear yards. Said structures shall be enclosed on all four sides.
10. No outside loudspeakers shall be allowed.
11. No tents, canopies, temporary banners, streamers or roping decorated with flags, tinsel, or other similar material shall be displayed, hung, or strung on the site. No decorative balloons or hot-air balloons shall be displayed on the site.
12. Any fencing along Harbins Road shall be wrought-iron style with stacked stone or brick columns spaced every 30 feet or white decorative vinyl and/or steel as shown in Exhibit A. Fencing shall not exceed six (6) feet in height. A fence plan shall be subject to review and approval by the City of Dacula.
13. Any interior fencing shall be of decorative iron, painted / stained wood slat, or a similar vinyl material not to exceed six (6) feet in height.
14. Any garbage, litter, or construction debris must be removed from the site prior to the issuance of a certificate of occupancy for the site.
15. All drive and/or parking areas shall be paved with either concrete or asphalt, prior to issuance of an Occupational Tax Certificate for the property. Parking requirements will adhere to Article X of the Zoning Resolution of the City of Dacula.
16. The property generally shall be developed as approved by the Mayor and City Council. Any substantial deviation from the approved conditions of zoning shall be resubmitted to the City Council for approval. The City Administrator shall determine what constitutes substantial deviation.

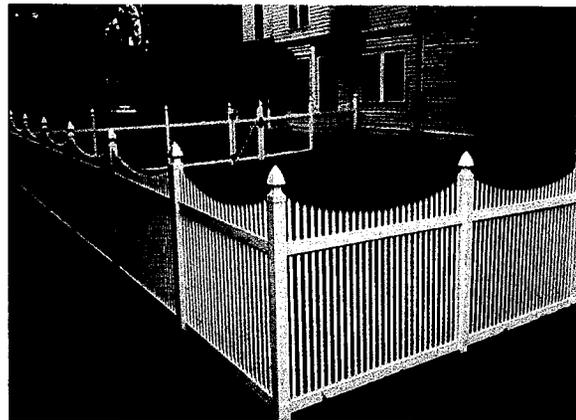


Exhibit A

## **VI. OLD BUSINESS:**

### **1. Staff Comments**

*None.*

### **2. Mayor and Council Comment(s)**

*None.*

**VII. PUBLIC COMMENTS:**

Ann Mitchell, 3015 Superior Drive, Dacula, GA 30019.

**VIII. EXECUTIVE SESSION: Personnel Matters**

Motion to enter Executive Session: Councilman Wells  
Second: Councilwoman Robinson  
Vote: 4-0

*Executive Session began at 7:16 p.m.*

Motion to exit Executive Session and reconvene Regular Session: Councilman Wells  
Second: Councilman Holcombe  
Vote: 4-0

*Regular Session Reconvened at 7:30 p.m.*

Motion to employ employee Homero Salas: Councilman Wells  
Second: Councilwoman Robinson  
Vote: 4-0

**IX. ADJOURNMENT:**

Motion to Adjourn: Councilman Spain  
Second: Councilman Wells  
Vote: 4-0

*Meeting adjourned at 7:32 p.m.*