



WINTER 2012 Vol. 8 No. 1

## Reduce Your Tax Bill--Apply for Homestead Exemptions

The best way to reduce your property tax bill is to apply for homestead exemptions. The application deadline is **April 1**. For all exemptions, you must own and occupy the property as your primary residence as of January 1 of the tax year for which application is being made.

You may apply online at our website or contact the Property Tax Department for an application. If you mail the completed application, we recommend using certified mail; the signed certified signature card, along with a postmark on or before the deadline, will serve as proof of timely application. Once granted, the homestead exemption is automatically renewed each year.

To find out more about the 14 exemptions available and eligibility requirements, visit our website or contact us at [tax@gwinnettcountry.com](mailto:tax@gwinnettcountry.com) or 770-822-8800.



## Mobile Home Property Tax Bills Due May 1

Mobile home bills are mailed January of each year and are due **May 1**. Once full payment is received, a decal for the current year is issued. All mobile homes in Gwinnett are required to have the current year's decal visibly posted.

If you believe you have been issued a bill in error, please contact our office. However, it is your responsibility to ensure that the title has been changed into the new owner's name and that the registration form has been completed.

For more information on registering and titling a mobile home, visit our website or contact the Property Tax Department.

## Senior Emissions Exemption

Seniors, when it's time to renew your vehicle, you may qualify for an emissions exemption. However, you must first meet the following requirements:

- You are 65 years of age or older
- Your vehicle is 10 model years old or older
- Your vehicle is driven less than 5,000 miles per year
- You are the primary registered owner of the vehicle (your name is listed first)

Application for the waiver must be completed before the tag can be renewed. You must apply every year for this exemption.

You may complete the application at any Gwinnett tag office or Clean Air Force Emissions Waiver Center. For applications or location of the nearest waiver center, visit [CleanAirForce.com](http://CleanAirForce.com) or call 1-800-449-2471.



**Richard Steele**

[www.GwinnettTaxCommissioner.com](http://www.GwinnettTaxCommissioner.com)



## News You Can Use: Disabled Persons Plates & Placards



If you are temporarily or permanently disabled, you may be eligible for a disabled person's plate or placard for your vehicle.

A Georgia-licensed medical practitioner must first complete and notarize a Disabled Person's Parking Affidavit (Georgia Department of Revenue Form **MV-9D**). Most doctors have this

form, but you can also download it from the state's website at [www.dor.ga.gov](http://www.dor.ga.gov) (click on the 'Forms' tab and select 'Motor Vehicle' from the menu), contact us at [tag@gwinnettcountry.com](mailto:tag@gwinnettcountry.com) or 770-822-8818, or pick one up at any of our tag offices.

### For a plate:

- The Georgia Department of Revenue charges a \$20 fee, and taxes on the vehicle must be current.
- Your current plate must be turned in at the time the new plate is issued.
- The disability must be deemed permanent by your doctor.
- The MV-9D is not required each year to renew.

A plate may also be issued to individuals (such as a spouse, parent or guardian) that live with you, or if you own a vehicle jointly with a non-disabled individual.

### For a placard:

- There is no fee.
- Permanent placards must be renewed every four years, but a new MV-9D is not required each time.
- Temporary placards are valid for six months, and if you need to renew, a new MV-9D is required.
- Placards may be moved from vehicle to vehicle.

Only **one** placard at a time may be issued to an individual; however, you may have both a placard AND a plate.

Application for plate or placard must be done in your county of residence, and you will need to provide a Georgia driver's license or Georgia ID. If you live in Gwinnett, and neither form of ID shows a Gwinnett address, proof of residency is required.

Contact us or visit [www.GwinnettTaxCommissioner.com](http://www.GwinnettTaxCommissioner.com) for more information.

## Holiday Schedules & Closings



On **Monday, February 20** all tax commissioner offices will be closed for Presidents Day. Offices will reopen on Tuesday for normal business hours except the North Gwinnett tag office which is open Wednesday through Saturday.



The Georgia Department of Revenue will be performing computer maintenance on its vehicle registration computer system from **Friday, February 17** through **Sunday, February 19, 2012**. During this period, the state registration system will not be available, and the North Gwinnett office will be closed **Saturday, February 18, 2012**. Customers will not be able to renew their tags online or by telephone during this period.

### Locations and Contacts

*(Please note tag office days and hours of operation)*

#### Property Tax Office

Gwinnett Justice & Administration Center  
75 Langley Drive  
Lawrenceville, GA 30046-6935

**Monday - Friday**

8 am - 5 pm

#### Lawrenceville Tag Office

750 South Perry Street, 1<sup>st</sup> floor

**Monday - Thursday**

8 am - 6 pm

#### Norcross Tag Office

5030 Georgia Belle Court, Suite 1013

**Monday - Thursday**

8 am - 6 pm

#### North Gwinnett Tag Office

2735 Mall of Georgia Boulevard

**Wednesday - Saturday**

8 am - 6 pm

#### Peachtree Corners Tag Office

6135 Peachtree Parkway, Suite 201B

**Tuesday - Friday**

8 am - 6 pm

#### Snellville Tag Office

2845 Lenora Church Road

**Tuesday - Friday**

8 am - 6 pm

#### Motor Vehicle Call Center

Agents available 8 am - 5 pm

**Monday - Friday**

[tag@gwinnettcountry.com](mailto:tag@gwinnettcountry.com)

770-822-8818

#### Property Tax Call Center

Agents available 8 am - 5 pm

**Monday - Friday**

[tax@gwinnettcountry.com](mailto:tax@gwinnettcountry.com)

770-822-8800

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