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Bid Addendum No. 1

RFP# 2013-01 Request for Proposals for Professional Services for a Plan Update to the City of Dacula 2030 Comprehensive Plan

To: All prospective proposers:

This Addendum addresses questions and answers related to the above mentioned RFP for 2030 Comprehensive Plan Update Request for Proposal. Redundant questions have been omitted.

Q) On page 10 the submittal instructions under 3.3 states that submittals need to be received by 3pm on Thursday April 18, 2013. The RFP lists May 8th as the due date.

A) Proposal Schedule Correction: The RFP due date and time has been corrected on page 10 from April 18, 2013 to May 8, 2013 at 3:00pm.

Q) Will you make the sign in sheet public?

A) The sign in sheet for the optional pre-proposal meeting is attached in PDF format.

Q) Is there a general budget for this project?

A) We are not releasing the budget for this project at this time.

Q) Is the Pre-proposal meeting mandatory?

A) No

Q) I noticed on DCA's website that Dacula is only due for an update to the STWP in 2014, and that the full Comp Plan update is not required until 2019. I assume, based on the RFP, that the City is voluntarily undertaking the full update of the 2030 Plan in order to include annexed areas, and then taking advantage of the update to comply with the new Comp Planning format and other planning requirements for ARC, etc. If that is the case, is the primary goal of this plan compliance with your QLG status, or is it to update the plan and include newly annexed areas and City efforts?

A) We expect the current plan will be a 5 year update reformatted to comply with the new rules.

Q) My understanding based on our work in other communities is that the DCA does not require new local governments to update their plans into the new format for a five-year STWP update. They simply need to update the STWP/CWP component. With that said, based on the RFP, it appears that Dacula is voluntarily choosing to update their Community Agenda into the

new components outlined in the Rules adopted this January. Is that correct?

A) We will be evaluating the update of elements independently as listed in the RFP.

Q) What is Rochester & Associates' role in this RFP? Is Rochester submitting on this RFP?

A) Rochester's role is to assist the City with facilitating the RFP process. No.

Q) I am researching cost ranges for consulting services to prepare or update comprehensive plans. I see you have a RFP out for services. Can you tell me what cost range you expect to see in the proposals?

A) We are not releasing an estimated cost to provide the required services.

Q) Is there any written information that came out of the pre-proposal conference?

A) There is no written information as the pre-proposal meeting was an informal sharing or what the City desires in the RFP submittal. Points of interest include:

Public meetings should include a public hearing to introduce the public to the project, three visioning workshops, and a concluding public hearing to share the results.

Visioning committee should be 8-12 participants.

An additional consideration under the needs and opportunities element should include the lack of sewer and a definite plan for sewer expansion as it relates to economic development.

Under Element 6: Land Use, the land use map should be expanded to include more properties to the west, the Lawrenceville City limits, a commercial corridor on Harbins Road, identify airfields, add a historic district overlay for the 2nd Street triangle, and a SR29/Winder Hwy improvement district as this area is blighted.

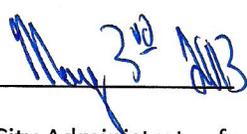
Under Element 8: Housing, specifically evaluate the number of multi-family units currently approved for appropriate density

Q) Were there any additional requirements that came out of the pre-proposal meeting in terms of deliverables?

A) Yes, the City would like a 24x36 mounted color foam board of the final 2030 land use map.

Q) Is there a list of interested vendors?

A) No, just the sign in sheet.

Joey Murphy, Assistant City Administrator for Development

City of Dacula

